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 PO Box 86, ARMIDALE NSW 2350  
 ABN: 72 697 659 558

## Armidale Show Outdoor Trade Space Application 2024

<b><u>Trading Name:</u></b>	
<b><u>Contact Name:</u></b>	
<b><u>Mobile:</u></b>	
<b><u>Email:</u></b>	
<b><u>Address:</u></b>	

<b><u>Do you have Public Liability Cover?</u></b>	<b>Yes</b>	<b>No</b>	(If yes, please provide your current Certificate of Currency)
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<b><u>Type of goods/products:</u></b>

<b><u>Display Type</u></b>			
<b>Van/Caravan/Trailer</b>		<b><u>Do you need :</u></b>	
<b>Tent/Marque</b>		<b>Power</b>	
<b>Open Display</b>		<b>Water:</b>	
<b>Machinery/Vehicle</b>			
<b>Not-For-Profit</b>			

<b><u>Site Frontage (\$20/m)</u></b>		
<b><u>Site charges:</u></b>	<b><u>Site Frontage</u></b>	
	<u>\$30 (Administration Fees)</u>	<b>\$ 30</b>
	<u>\$35 per lead (Single Phase)</u>	
	<u>\$55 per lead (3 Phase Power)</u>	
	<b><u>Total:</u></b>	

<b><u>Camping</u></b>			
<b><u>Site size/type</u></b>	<b><u>Non Powered Site</u></b>	<b><u>Powered Site</u></b>	<b><u>Number of Days</u></b>
Tent	\$5 per day	\$20 per day	
Small Vehicle	\$10 per day	\$25 per day	
Large Vehicle	\$15 per day	\$30 per day	
		<b><u>Total:</u></b>	

## Trade Conditions and Waiver

- 1) Stall holders must report to the Secretary's Office upon arrival to the Showground
- 2) Your business is required to hold a **Public Liability Policy with minimum cover of \$20M** and a copy of your **current Certificate of Currency**, is to be provided with your application.
  - a. Business/Commercial Stallholders (defined as those who are a commercial enterprise and have an ABN) **MUST HAVE THEIR OWN INSURANCE POLICY WITH A MINIMUM COVER OF \$20M**
  - b. Hobbyist Stallholders (defined as those not running a commercial enterprise, have no ABN, and earn under \$20,000 per year from their stall activity) are automatically covered by the Armidale & New England Show Society's Public Liability Policy. If applicable to your application, please fill out the Hobbyist Stallholder Declaration.
- 3) A **minimum 25% deposit** will be required at time of lodging your application. This fee will be refunded if you provide notification of cancellation, **by 5.00 PM, on the Monday** prior to the Show.
- 4) Accounts must be paid in full, prior to the commencement of trading on the first day of the Show
- 5) Stallholders shall not assign or sublet any part of allocated space without the consent, in writing, of the Trade Steward. The site allocated **MUST NOT** be changed without the approval of the Trade Steward.
- 6) No trader shall excavate, dig or place pegs/pickets/spikes in the allocated area without obtaining permission from the Trade Steward.
- 7) Trade sites must be assembled and operational **by 10 AM** on the Friday of the Show
- 8) Traders are required to staff their displays from 2 PM – 7 PM on the Friday, and 10 AM – 7 PM Saturday. All traders may trade past these times if desired.

**No displays can be dismantled or removed before 7 PM without the permission of the Trade Steward**
- 9) Standards of Exhibition: Traders must ensure that Trade Exhibits are of an appropriate standard and do not constitute any danger or cause offense to persons attending the Show This regulation includes the use of microphones, machine demonstrations and audio-visual displays
- 10) The Armidale & New England Show Society has the authority to remove, or have removed any sign or article that may offend the public and/or be in breach of the banned items as outlined by the Agricultural Societies Council.  
[https://www.agshowsnsw.org.au/files/Other%20Forms/Banned\\_Items\\_List\\_as\\_at\\_July\\_2015.pdf](https://www.agshowsnsw.org.au/files/Other%20Forms/Banned_Items_List_as_at_July_2015.pdf)
- 11) A delegate, nominated by the Armidale & New England Show Society Inc, is empowered to enter any Trade Space Exhibit, for the purpose of inspection at any time during the Show
- 12) Electrical Notice: Any exhibitors intending to bring electrical equipment to the Showground will be required to ensure that such equipment is fitted with earth leakage circuit breakers and that all electrical leads, tools and appliances have been inspected and tagged by a licensed electrical contractor, to comply with the Workplace Health and Safety Act 2011.
- 13) Vehicles are not permitted access to the pedestrian areas of the Showground **AFTER 10.00 AM** on the Friday, and **AFTER 9.00 AM** on the Saturday. All stallholders are requested to organise deliveries prior to this time and notify your suppliers of this condition
- 14) Trader Gate Passes (2 only included in administration fee and 1 restricted access car pass) will be available from the Secretaries Office. If further Gate Passes are needed, they can be purchased.
- 15) Camping fees will be charged on camping site size as per the Application forms are listed below:
  - i. **Tent – refers to all small portable shelters that are not mobile, and require assembly before use**
  - ii. **Small Vehicle – refers to all vehicles that are no larger than 18 feet**
  - iii. **Large Vehicle – refers to all vehicles that are larger than 18 feet**
- 16) The Armidale & New England Show Society Inc, may attempt to minimise the duplication of trade stalls of the same goods and/or services as we encourage a diversity of vendors, however the Armidale and New England Show Society does not provide exclusion sale rights.

**I, the undersigned agree to observe and abide by the rules, regulations, terms and conditions which are contained within these documents as set down by the Armidale and New England Show Society**

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**BSB: 932000 Account: 635412 Account Name: Armidale & New England Show Society**